# Transition Cambridge Steering Committee

**Minutes of Meeting 22nd October 2008**

Present: Peter, James, Nicky, Iain, Ceri, Jono, Naveen, Anna, Irma, Sharon, Mary, Dave, Martin

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<th>Item</th>
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<td>1. Everyone welcomed Irma. It was later agreed that she will join the Steering Committee.</td>
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<td>2. We celebrated the successes achieved since TC was first conceived. It extended to at least 23 accomplishments.</td>
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| 3. **Liaison with Subgroups**

James and David will draft a briefing document to advise subgroups as they seek to become established and to assist in liaison between the steering committee and these groups

To help subgroups follow the Transition model we will point them towards the primer and offer one handbook to each subgroup, should they want one.

Nicky will join the Education group and therefore assist with liaison

Anna was appointed as Steering Committee liaison person and her name will be advised to subgroups as the person they can contact should they have questions concerning policy or communication

Each sub-group should designate their own liaison person responsible for communication with the Steering Committee, normally through Anna - at present these were understood to be Colin/Food, Mark/Education and Nicola/Website

This person would be requested to join the Steering Committee meeting once per month to provide feedback on their activities and help coordinate activities and policy.

4. It was agreed to consider on a case-by-case basis to make £25-50 available for established sub-groups to help with awareness raising.

5. **Steering Committee**

It was confirmed that the Steering Committee will meet every fortnight at Café Project. This consistency in time and location should help with attendance and also allow potential TC or non-committee members to come, observe and hopefully get involved in projects.
It was also agreed that there was a need for more relaxed planning/discussion/social meetings such as today’s every two months. These will be held at member’s houses as agreed.

6. **Donation**

   We thank Kama Korytowska for a generous donation of £50

7. **Awareness Events/Projects**

   To assist in the organisation and successful holding of these events each project should have a designated champion to provide focus for the preparation

   Naveen agreed to be the Project Champion for the Arts Picture House Film Showing on November 25th to be assisted by James, Nicky, David and Irma

**Next Meeting**: Café Project, November 6th, 6pm; then every fortnight at same location

**Events Being Organised:**

27 Oct, 20:00 – 22:00 Friends Meeting House, Jesus Lane; A crude awakening: the oil crash' – do they need projector? - Jono/Martin

25 Nov, 19:00 – 22:00 Arts Picture House; The Power of Community - Naveen